



CANDIDATE'S DECLARATION

REGARDING THE PROCESSING OF PERSONAL DATA

PROJECT: MY FUTURE

FESL.05.04-IP.02-07E0/23

In connection with my willingness to join the project entitled "My Future", I consent to the processing of my personal data and declare that I acknowledge that:

The legal basis for data processing is

1. The legal basis for personal data processing is Article 6(1)(a) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC.
2. The following categories of personal data of the Project Participant will be processed in connection with the recruitment process for this project: Data of FE SL 2021-2027 project participants (surnames and first names, address of residence or stay, PESEL, place of work, occupation, education, telephone number, age, email address, information on homelessness, social and family situation, migrant, ethnicity, health status) - scope in accordance with the *Guidelines* on the conditions for collecting and transmitting data in electronic form 2021-2027.
3. My data will be processed from the date of signing this declaration until the date of completion of archiving of project documentation or withdrawal of consent.
4. The personal data administrator is "L.&P." Sp. z o.o., ul. ks. płk. Wilhelma Kubsza 28, 44-300 Wodzisław Śląski.
5. My personal data will only be used for the purpose of recruitment to this project and the documentation of this process
6. A contact person for the processing of personal data (Data Protection Officer) has been appointed, email address: iod@lp.info.pl
7. My personal data will be processed by:
 - 1) Beneficiary - "L.&P." Sp. z o.o., ul. ks. Płk. Wilhelma Kubsza 28, 44-300 Wodzisław Śląski.
iod@lp.info.pl
 - 2) Managing Authority - the Board of the Silesian Voivodeship on behalf of which the Department acts Regional Development Office of the Marshal of the Silesian Voivodeship with registered office in Katowice, 24 Dąbrowskiego St.; contact to the Data Protection Inspector - data osobowe@slaskie.pl.
 - 3) Intermediate Body - Voivodeship Labour Office in Katowice with its seat in Katowice, ul. Kościuszki 30; contact to the Personal Data Protection Inspector - iod@wup-katowice.pl.
 - 4) control institutions authorised to process personal data on the basis of separate legal regulations.
 - 5) Any entrustment of personal data to be processed to other entities will be notified to the Project Participant in writing.



8. I have the right to access, rectify, erase or restrict the processing of my personal data.
9. I have the right to withdraw my consent to the processing of my personal data at any time without affecting the lawfulness of the processing carried out on the basis of consent prior to its withdrawal.
10. I have the right to lodge a complaint with the President of the Data Protection Authority in the event of a suspected breach of data protection legislation.
11. The rights listed will be treated as set out in Articles 13 to 19 of Chapter III: "Rights of the data subject" of Regulation (EU) 2016/679 of the European Parliament and of the Council.
12. Providing my personal data referred to in point 2 is necessary for the recruitment process. Refusal to provide them means no possibility of participating in the project recruitment process.
13. The personal data provided will not be subject to automated decision-making, including decisions resulting from profiling.

.....
Place and date

.....
Legible signature of the candidate for
the project participant

SCOPE OF THE PERSONAL DATA OF THE CANDIDATE PROJECT PARTICIPANT ENTRUSTED FOR PROCESSING

1. data of participant(s) in FE projects SL 2021-2027

Categories of personal data processed:

- a) surnames and forenames
- b) address of residence or stay
- c) PESEL
- d) workplace
- e) profession
- f) education
- g) phone number
- h) age
- i) email address
- j) information on homelessness
- k) social and family situation
- l) migrant
- m) ethnicity
- n) health

scope in accordance with Annex I of Regulation (EU) No 2021/1057 of the European Parliament and of the Council of 24 June 2021 establishing the European Social Fund Plus and repealing Regulation (EU) No 1296/2013



Data participant	1	Name	
	2	Name	
	3	PESEL	
	4	Country	
	5	Type of participant (this data indicates whether the participant is taking part in the project with a on his own initiative, or was referred to the project by his employer)	
	6	Name of Institution	
	7	Gender	
	8	Date of birth	
	9	Age at entry to the project	
	10	Education	
Data Contact participant	11	Country	
	12	Province	
	13	District	
	14	Municipality	
	15	Town	
	16	Street	
	17	Building number	
	18	Premises No.	
	19	Postcode	
	20	Area by degree of urbanisation (DEGURBA)	
	21	Contact telephone	
	22	E-mail address	
Details and type support	23	Date of commencement of participation	
	24	End date of participation	
	25	Labour market status at the time of entry into the project	
	26	Planned date of completion of education at an educational institution, in which has benefited from the support of	
	27	Occupation	
	28	Employed at	
	29	Situation (1) of the person at the end of participation in the project	
	30	Situation (2) of the person at the end of participation in the project	
	31	Other outcomes for young people	
	32	Completion of the person's participation in the project as planned for the her path of participation	
	33	Type of support granted	
	34	Date of start of participation in support	
	35	End date of participation in support	
	36	Date of establishment	
	37	Amount of business start-up funding granted	
	38	PKD of the established business activity	
	Status participant project in moment	39	A person belonging to a national or ethnic minority, a migrant, foreign person
		40	Homeless or excluded from housing
41		Person with disabilities	
42		Person with other social disadvantages	



accessions to the project	43	Belonging to the target group according to the Specific Description of Priorities of the European Funds for Silesia Programme 2021-2027 / Approved application for project funding
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Information clause of the Intermediate Body

In order to comply with the obligation imposed by Articles 13 and 14 of the ^{RODO}¹, in connection with Article 88 of the Act on the Principles of Implementation of Tasks Financed from European Funds in the Financial Perspective ²⁰²¹⁻²⁰²⁷², we inform you about the principles of processing your personal data:

I. Administrator

A separate **administrator** of your data is:

1. Voivodship Labour Office in Katowice, ul. Kościuszki 30, 40-048 Katowice

II. Purpose of data processing

Personal data will be processed in connection with the implementation of FE SL 2021-2027, in particular for the purposes of monitoring, reporting, communication, publication, evaluation, analysis, expertise, financial management, verification and auditing and for the purposes of determining the eligibility of participants, recording and storing in electronic form project data, archiving documentation, conducting information and promotional activities, detecting irregularities, imposing financial corrections, recovering funds paid in connection with the implementation of the project, financial settlement of the project at the stage of verifying payment applications.

The provision of data is voluntary, but necessary for the above-mentioned purpose. Refusal to provide this data means that no action can be taken.

III. Basis for processing

We will process your personal data in connection with:

1. We are obliged to do so **by law** (Art. 6(1)(c), Art. 9(2)(g) and Art. ¹⁰³ RODO)⁴:

- Regulation (EU) No 2021/1060 of the European Parliament and of the Council of 24 June 2021 laying down common provisions on the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Just Transition Fund and the European Maritime, Fisheries and Aquaculture Fund and the financial rules for these Funds and for the Asylum, Migration and Integration Fund, the Internal Security Fund and the Financial Support Facility for Border Management and Visa Policy,
- Regulation (EU) 2021/1057 of the European Parliament and of the Council of 24 June 2021 establishing the European Social Fund Plus (ESF+) and repealing Regulation (EU) No 1296/2013 (OJ L 231, 30.06.2021, p. 21, as amended).
- Act of 28 April 2022 on the rules for the implementation of tasks financed from European funds in the financial perspective 2021-2027, in particular Articles 87-93,
- Act of 14 June 1960. - Code of Administrative Procedure,
- Act of 27 August 2009 on public finance,

¹ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (Official Journal of the EU. L 119 of 4 May 2016, pp.1-88).

² Act of 28 April 2022 on the rules for the implementation of tasks financed from European funds in the financial perspective 2021-2027 (Journal of Laws 2022 item 1079), hereinafter referred to as the 'Implementation Act'.

³ Applies only to projects activating persons serving a custodial sentence.

⁴ Indicate one or more provisions of the law - it is possible to cite them to the extent that they are limited for the purposes of the specific clause.



- Act of 14 July 1983 on the national archive resource and archives,
- Regulation of 18 January 2011. of the President of the Council of Ministers on the Registry Instruction, Uniform Material File Lists and the Instruction on the Organisation and Scope of Activity of Company Archives.

IV. Method of data extraction

We obtain data either directly from the data subjects or from institutions and entities involved in the implementation of the Programme, including in particular applicants, beneficiaries, partners.

V. Access to personal data

Your personal data can be accessed by employees and associates of the administrator. In addition, your personal data may be entrusted to or shared with:

1. entities we have contracted to perform tasks in FE SL 2021-2027,
2. Entities entitled to obtain personal data under the law;
3. bodies of the European Commission, the minister responsible for public finance, the president of the social security institution,
4. To entities that perform services for us in connection with the operation and development of ICT systems, as well as the provision of connectivity, e.g. IT solution providers and telecommunications operators.

VI. Data retention period

Personal data will be retained for at least 10 years after the conclusion of the case. After this period, the case file will be subject to an expert assessment of its nature, content and significance. On this basis, there may be a change in the retention period of the records, including declaring them to be material subject to perpetual retention at the National Archives.

VII. Rights of data subjects

You have the following rights:

1. The right to access your data and to receive a copy of your data (Article 15 RODO),
2. The right to rectify your data (Article 16 RODO),
3. The right to erasure of your data (Article 17 RODO) - if the circumstances referred to in Article 17(3) RODO have not occurred,
4. The right to request the controller to restrict the processing of your data (Article 18 RODO),
5. The right to portability of your data (Article 20 RODO) - if the processing is carried out on the basis of a contract: for the purpose of concluding or performing the contract (pursuant to Article 6(1)(b) RODO), and by automated means⁵,
6. The right to lodge a complaint to the supervisory authority of the President of the Office for Personal Data Protection (art. 77 RODO) - in case a person considers that the processing of his/her personal data violates the provisions of RODO or other national provisions regulating personal data protection applicable in Poland.

VIII. Automated decision-making

Personal data will not be subject to automated decision-making, including profiling.

IX. Transfer of data to a third country

Your personal data will not be transferred to a third country.

X. Contact with the Data Controller and Data Protection Officer

If you have any questions regarding the processing of personal data by the Minister responsible for regional development, please contact the Data Protection Officer (DPO) as follows:

- by post (ul. Kościuszki 30, 40-048 Katowice),
- electronically (address e-mail: iod@wup-katowice.pl).

⁵ To automate the processing of personal data, it is sufficient that the data is stored on a computer disk.

XI. Additional information

Information on the processing of personal data in the programme is available at:

https://funduszeue.slaskie.pl/czytaj/dane_osobowe_FESL



Fundusze Europejskie
dla Śląskiego

Dofinansowane przez
Unię Europejską



Województwo
Śląskie

.....
(Place and date)

.....
(Legible signature of the candidate for project participant
of the project)